

BENTON-STEARNES EDUCATION DISTRICT #6383
REGULAR BOARD MINUTES
Wednesday, January 23, 2019

Board Members Present: Anderson (Foley) Nies (Sartell/St. Stephen)
 Solarz (Sauk Rapids/Rice) Waldorf (Kimball)
 Wesenberg (Rocori)

Others Present: Kelvington (Rocori) Neubauer (Foley)
 Swenson (Holdingford)
 Schwiebert (Sartell/St. Stephen) Widvey (Kimball)
 Evenson, Grindland and Jepsen

Absent: Open (Holdingford), Sinclair (Sauk Rapids/Rice)

There was a motion by Sartell/St. Stephen seconded by Foley to approve the agenda with the addition of the Election of Board Officers, correct lane change for Mellgren to MA+45 and add a Voyagers facility update to the agenda. The motion was unanimously approved.

There was a motion by Foley, seconded by Kimball to nominate Solarz (Sauk Rapids/Rice) as Board Chair. The motion was unanimously approved.

There was a motion by Kimball, seconded by Sartell/St. Stephen to nominate Anderson (Foley) as Board Vice-Chair. The motion was unanimously approved.

There was a motion by Sauk Rapids/Rice, seconded by Sartell/St. Stephen to nominate Waldorf (Kimball) as Board Clerk. The motion was unanimously approved.

There was a motion by Kimball, seconded by Foley to nominate Wesenberg (Rocori) as Board Treasurer. The motion was unanimously approved.

There was a motion by Foley, seconded by Sartell/St. Stephen to approve the Consent Agenda. The motion was unanimously approved.

- a. Approval of December 19, 2018 Board Minutes.
- b. Payment of bills, including wire transfers, employee reimbursement through payroll and checks numbered 54954-55005 and 12707-12709.
- c. Electronic funds transfers (EFT).
- d. December 2018 Bank Reconciliation.
- e. December 2018 Budget to Actual Comparison
- f. Designation of Newspaper of Record: Cold Spring Record.
- g. Designation of Official Depository: Bremer Bank and Minnesota School District Liquid Asset Fund.
- h. Authorize Michelle Evenson and Jody Erickson to Electronically Transfer Funds.
- i. Authorize the Business Office to pay invoices twice a month if the expenditures are within the approved budget guidelines.
- j. Authorize Official Signatures.
- k. Authorize Executive Director, Board Chair and Business Manager to contact legal on behalf of the education district.
- l. Set meeting dates for 2019.

- m. Approval of Board Member Compensation for 2019: compensation is set at \$100 per meeting up to 4 hours, \$150 per meeting over 4 up to 6 hours and \$200 for meetings over 6 hours.
- n. Approval of lane change, Teri Roob, from MA+15 to MA+30, effective 2-1-19.
- o. Approval of lane change, Joseph Mellgren, from MA+15 to MA+45, effective 2-1-19.
- p. Approval of resignation, Aileen Zhang, Paraprofessional, effective 1-4-19.
- q. Approval of leave of absence, Stacy Kurth, Voyagers Teacher, effective 3-6-19 to 4-17-19.
- r. Approval of reduction in assignment, Tom Howard, Paraprofessional, from .87 FTE to .78FTE effective, 1-14-19.
- s. Approval of retirement, Marlene Grindland, Assistant Director, following 33 years of services to Benton-Stearns Education District, effective June 30, 2019.

Board membership for the 2019 Personnel/Negotiations Committee will be: Anderson, Nies, Solarz and Swenson. Board membership for the Meet & Confer Committee will be: Kelvington and Wesenberg.

A summary of the 2017-2018 Tuition Billing Revenues for Benton Stearns Education District was shared with the board.

There was a motion by Foley, seconded by Kimball to approve the 2017-2018 BSED General Education Rebate amount of \$202,068.30 to be distributed to the member districts. The motion was unanimously approved.

There was a motion by Sartell/St. Stephen, seconded by Foley to approve the 2019 Pay Equity Report which is required to be completed every 3 years. The motion was unanimously approved.

There was a motion by Kimball, seconded by Sartell/St. Stephen to approve an additional 1.0 FTE for Occupational Therapy Services for the 2018-19 school year. The motion was unanimously approved.

There was a discussion on open facility items at the Voyagers building including Fire Marshall update, roofing cost estimates and asbestos inspection items.

Executive Director and Assistant Director Reports

- a. New Frontiers Open House
- b. INSPIRE Action in Early Childhood Programs
- c. AEM Cohorts for 2019-20
- d. Academy Day in ROCORI
- e. School Psychology job fair-recruitment
- f. Special Education Advisory Committee Meeting February 4, 2019
- g. MA/3rd Party Billing Audit
- h. Preliminary 2018 Child Count Report
- i. Sped Forms Changes 2019
- j. ESY scheduling
- k. District Updates

There was a motion by Sartell/St. Stephen, seconded by Foley to adjourn the regular board meeting at 4:42 p.m. The motion was unanimously approved.

The next Regular meeting of the Education District Board of Directors will be on February 20, 2019 at 3:30 p.m. The minutes are not official until reviewed and approved by the Benton Stearns Education Board.